



CITY OF WILLIAMSBURG

RESIDENT INFORMATION GUIDE

CITY GOVERNMENT

Williamsburg operates under the Council/Manager form of government. City Council meets in regular session on the second Thursday of each month. City Council Work Sessions are held the Monday before the regular meeting. Both meetings are held at 2:00 p.m. in the Stryker Building located at 412 North Boundary Street. Meetings are open to the public and televised on Cable Channel 48. Council members serve four-year, staggered terms. Elections are held in May of even-numbered years.

City Council Members

Telephone

Term Expires

Jeanne Zeidler, Mayor
Clyde A. Haulman, Vice-Mayor
Billy S. Scruggs
Paul Freiling
Mickey Chohany

229-0727
229-8898
345-1776
229-5165
570-6700

6-30-06
6-30-08
6-30-06
6-30-08
6-30-08

Administrative Offices are in the Municipal Building at 401 Lafayette Street. Call: **220-6100**; Fax: **220-6107**, TTY for hearing impaired: **220-6108**. E-mail Address: citymanager@williamsburgva.gov

Jackson C. Tuttle, City Manager
Jodi M. Miller, Assistant City Manager
Shelia Y. Crist, Clerk of Council/Executive Assistant

Joseph F. Phillips, City Attorney
Gerry Walton, Administrative Assistant

COMMUNICATIONS

- www.williamsburgva.gov provides city information, regional links, email links to City Council and staff, and direct "e-government" services.
- **Channel 48** provides notices, televised meetings, and feature presentations on local government.
- **Service Directory** of frequently used phone numbers is enclosed.
- **The Quarterly Quill**, the city newsletter, can be accessed at www.williamsburgva.gov/news/news.pdf

CITY SERVICES

POLICE DEPARTMENT

A Nationally Accredited Law Enforcement Agency
Police Chief James M. Yost • 259-7201
425 Armistead Avenue

Crime Prevention Services:

- Neighborhood Watch
- Home security check while you are away
- Home security surveys

FIRE DEPARTMENT

Fire Chief T. K. Weiler • 220-6220
412 North Boundary Street

Fire Prevention and Emergency Services:

- Home and business fire safety inspections
- File for Life program
- Emergency preparedness information

POLICE, FIRE, OR MEDICAL EMERGENCY DIAL 911
For Emergency Information listen to WMBG 740 AM or call 259-7200



September 2004

Dear William and Mary Student:

On behalf of the Williamsburg City Council, I would like to welcome you to our historic city. We are pleased that Williamsburg is the backdrop for this influential period in your life. I hope that during the next several years as you progress through your academic program at the college, you will take advantage of the rich history and culture of our city.

Williamsburg, the capital city of Colonial Virginia, stands today much as it did in the eighteenth century. Eighty-eight of the City's original buildings have been restored and preserved while hundreds of others have been reconstructed based on historical documents and research. The late Reverend Dr. W.A.R. Goodwin and John D. Rockefeller, Jr. began the restoration program in 1926. We hope you will stroll through the Historic Area, enjoy the costumed interpreters as they relate the colorful histories of the buildings and gardens, and visit the variety of shops and restaurants in Merchants Square.

As early as 1699 a William and Mary student expressed, "The College will help make the Town." Students comprise roughly half of the city's population and serve as an integral part of our community. The City of Williamsburg and the College of William and Mary have a longstanding relationship, and continue to work together to provide a safe and supportive environment for students.

To assist you in learning more about our city, we have developed this William and Mary Student Edition Resident Information Guide. We encourage you to read the Guide and keep it as a reference. You can also learn more about our city by accessing our website at www.williamsburgva.gov. I am pleased to welcome you to Williamsburg and hope that you find this community to be your "home away from home."

Sincerely,

Jeanne Zeidler
Mayor

FINANCE DEPARTMENT
Phil Serra, Director • 220-6180
Municipal Building, 1st Floor

Vehicle Registration: City decals are required yearly by February 15. Decals for previously registered vehicles are mailed to residents, free of charge, provided personal property taxes have been paid. New residents should register their vehicles at the DMV before registering with the City. Please bring your registration card reflecting your City of Williamsburg address.

Residential Parking Permits: For resident only parking areas, purchase decals in August.

Real Estate Tax Rate: \$.54 per \$100 for the period of July 1-June 30. Bills are mailed in April and October.

Personal Property Tax Rate: \$3.50 per \$100. File a Personal Property form with the Commissioner of Revenue by May 1. Bills are mailed on October 1.

PLANNING DEPARTMENT
Reed Nester, Director • 220-6130
Municipal Building, 2nd Floor

Building Inspection: Issues building, electrical, mechanical, and plumbing permits; performs property inspections and rental inspections. Building Official: John Catlett, **220-6135**.

Zoning Administration: Enforces Zoning Ordinance, Erosion and Sedimentation Control, Architectural Review, issues permits for signs and tree removal. Zoning Administrator: Carolyn Murphy, **220-6132**.

**PUBLIC WORKS AND UTILITIES
DEPARTMENT**

Dan Clayton, Director • 220-6140
Municipal Building, 2nd Floor

Community Building: Located on "City Square," this multi-purpose event space is available for rent.

Transportation Center: Located near the Post Office and Fire Station, this is the regional hub for AMTRAK, Interstate bus, local transit (WAT), and rental cars.

Water: The City has its own water source and treatment plant (located at the Waller Mill Reservoir) and operates the distribution system. Water meters are read quarterly. To initiate service, for questions regarding your account, or to pay bills online or by automatic draft, call **220-6188**.

Sewer: The City operates the sanitary sewer collection system for transmission and treatment by Hampton Roads Sanitation District (HRSD). HRSD charges are included on the water bill.

Other Services: Public Works maintains City streets, sidewalks, traffic control devices, landscaped areas, storm drains, mosquito control, and Cedar Grove Cemetery.

Residential Refuse Collection: Provided by contract with BFI. Residents are responsible for providing their own trash containers (either two 20 gallon containers or one 40 gallon container). Household refuse is collected twice a week, either Monday and Thursday or Tuesday and Friday. Yard debris is picked up on the same day as garbage collection and should be placed at curbside for pick-up. Residents are limited to ten bags or ten bundles of yard debris each pick-up day (limbs no longer than 4 ft. in length).

Household Bulk Items: Collections are limited to two items per collection and three collections per year, by appointment only. Residents may call **220-6140** to schedule an appointment. Examples of bulk items are sofas, washers, dryers, and mattresses (no building materials). Residents may also use the Convenience Center at the James City County Landfill. Call 220-6156.

Household Chemical Disposal: Solvents, insecticides, and other household chemicals can be taken 6 times a year to the Tawning Road Convenience Center. Call 220-6140 for schedule.

Curbside Recycling: Recyclable items, placed in green recycling bins, are picked up each Wednesday: Newsprint, brown paper bags, corrugated cardboard, glass, aluminum foil/foil products, all metal food/beverage cans, steel paint cans, and plastic (#1PETE and #2HDPE). Aerosol cans, plastic garbage bags and plastic grocery bags are **not** recyclable. Obtain green recycling bins by calling **220-6140**.

Leaf Pick-Up: Curbside leaf pick-up is provided by the City November through January. Christmas trees picked up in January.

PARKS AND RECREATION DEPARTMENT

Paul Hudson, Director • 259-3760

Quarterpath Recreation Center

202 Quarterpath Road

For information about year-round youth and adult sports, classes and programs, call **259-3760**.

Quarterpath Outdoor Pool: Outdoor swimming pool is open June through Labor Day. Swimming lessons are held three times per season on Monday through Thursday.

Waller Mill Park: Located on Airport Road - Route 645, provides picnic areas, boating, fishing, hiking, fitness, mountain biking and nature trails. The park is open year-round, sunrise to sunset.

Tennis and Basketball Courts: Quarterpath Park has tennis courts and Kiwanis Park has basketball and tennis courts.

HUMAN SERVICES DEPARTMENT

Peter Walentisch, Director • 220-6161

Municipal Building, 1st Floor

The Human Services Department administers a wide range of programs for youth, families, elderly, and disabled citizens. These programs include:

Benefits Programs: Medicaid, Food Stamps, Energy Assistance, Temporary Assistance to Needy Families, and state/local hospitalization.

Service Programs: Children and family counseling, crisis intervention, day care, emergency assistance, employment, foster care, adoption, and services for the elderly.

Community Programs: Year-round youth achievement programs, food distribution, home visitation, disaster assistance, and Citizen Corps.

INTERGOVERNMENTAL SERVICES

ANIMAL CONTROL

Dogs and cats in the City must be vaccinated against rabies and kept under immediate control at all times. Dog licenses are issued by the Finance Department. For animal control services (contract with JCC), call **565-0370**; evenings, weekends, and holidays, call **253-1800**. The animal shelter, located at 430 Waller Mill Road, is operated by the Heritage Humane Society (**221-0150**).

PUBLIC HEALTH AND MENTAL HEALTH SERVICES

The City is affiliated with the **Peninsula Health District (594-7300)** in Newport News, which offers preventative, diagnostic, and rehabilitative medical services. The department provides restaurant inspections and environmental health services (**253-4813**). Clinic services include immunization, maternity, and pediatrics and are provided by **Olde Towne Medical Clinic** at 5249 Olde Towne Road (**253-2292**).

Colonial Mental Health and Mental Retardation Services offer comprehensive mental health, mental retardation, and substance abuse services (**220-3200**).

WILLIAMSBURG-JAMES CITY COUNTY SCHOOLS

The school system is jointly funded by the City and James City County. Offices are located in the James City County Government Complex (**253-6777**). Individual schools are listed on the enclosed service directory. School Board meetings are on the 1st and 3rd Tuesday of each month, 7:30 p.m. The School System airs television programs on Cox Cable Channel 47.

WILLIAMSBURG REGIONAL LIBRARY AND ARTS CENTER

The Library, located at 515 Scotland Street, is operated by an eight-member Board under a contractual agreement between the City and James City County. The James City County branch is located at 7770 Croaker Road. For general information, call **259-4040**.

Library Hours of Operation

Monday-Thursday 10:00 a.m. - 9:00 p.m.

Friday 10:00 a.m. - 6:00 p.m.

Saturday 10:00 a.m. - 5:00 p.m.

Sunday 1:00 p. m. - 5:00 p. m.

WILLIAMSBURG NEIGHBORHOOD GUIDE

A Neighborhood Resource Guide to City programs and activities is available on the City's website at www.williamsburgva.gov. The Guide provides neighborhood program descriptions and specific city contact information.

USEFUL INFORMATION FOR WILLIAM AND MARY STUDENTS

VOTER REGISTRATION

The Registrar's Office is located in the Stryker Building, 412 North Boundary Street. Information on registering to vote is available by calling the Voter Registrar, **David Andrews**, at **220-6157**, or by visiting his office weekdays, 8:00 a.m. to 4:30 p.m.

WILLIAMSBURG AREA TRANSPORT

Williamsburg Area Transport (WAT) provides a transportation system to the Greater Williamsburg Area. WAT's main objective is to provide a seamless, coordinated regional transit system serving residents, visitors, and students through fixed routes and transportation services for the disabled. **WAT is free to William and Mary students by showing your student ID.** Information on WAT routes and schedules can be accessed at: www.williamsburgtransport.com or by calling **259-4093**.

RESIDENTIAL PERMIT PARKING

Parking Permits are required on certain residential City streets due to limited parking spaces. Residents are entitled to purchase one Resident Parking Permit for each of their vehicles. Residents must provide satisfactory proof of residency, such as a current lease or vehicle registration. Parking permits are sold starting August 1st annually at the Municipal Building's Finance Department, 401 Lafayette Street in Williamsburg. The cost for each permit is \$5. Residents can purchase Guest Parking permits for \$5 each for up to three guests.

Parking permits are required for the following streets: Ballard Lane, Braxton Court, Brooks Street, Cary Street (portions of), Chandler Court, College Terrace, Griffin Avenue (portions of), Harriet Tubman Drive, Harrison Avenue, Indian Springs Court, Indian Springs Road, Jamestown Road (portions of), Mimosa Drive (portions of), Nelson Avenue, Newport Avenue, Norfolk Street, North Boundary (portions of), Pollard Park (portions of), Powell Street, Randolph Street, Richmond Road (portions of), Rolfe Road (portions of), Scotland Street (portions of), South Boundary Street (portions of), South England Street (portions of), South Henry Street (portions of), Tyler Street (portions of), Virginia Avenue, Williamsburg Avenue (portions of), and Wythe Lane (portions of).

The Williamsburg Police Department enforces permit parking regulations. Fines are \$25, and could increase to \$45. Contact the Finance Department at 220-6180 for all inquiries pertaining to parking permits or access the City's website at www.williamsburgva.gov.

ON-STREET PARKING REGULATIONS

Parking regulations posted on city streets not controlled by residential permits are designed to make optimal use of limited resources. Fines for violation of on-street parking regulations escalate as follows: First Offense-\$10, Second Offense within 60 days of first offense-\$35, and Third Offense within 60 days of first offense-\$50.

CITY E-GOVERNMENT SERVICES

The City's e-Government services provide a new option to pay utility bills and parking tickets online, and register for recreational activities offered through the City's Parks and Recreation Department. The website accepts various forms of payment, including Visa, MasterCard and Quick Checks. Paying by Quick Check, which is a one-time debit from the payer's checking account, eliminates the convenience fee associated with credit card payments. All of this can be done from wherever students connect to the Internet, 24 hours a day, 7 days a week.

E-Government services can be accessed on the City's website at www.williamsburgva.gov. For more information, click on the "Send Email to City" button on the e-Government site.